

Technology Advisory Committee

Meeting Minutes

November 8, 2007

The Technology Advisory Committee met on November 8, 2007 in City Hall Council Chambers.

I. Call to Order

Meeting was called to order at 10:05 a.m.

II. Roll Call

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| <input checked="" type="checkbox"/> Chris Price – Chair | <input checked="" type="checkbox"/> Mark Farr | <input checked="" type="checkbox"/> Oakel Hardy |
| <input type="checkbox"/> Mike Jamerson | <input checked="" type="checkbox"/> Mark McHolland | <input checked="" type="checkbox"/> Georgia Miller |
| <input type="checkbox"/> Steve Baker | <input checked="" type="checkbox"/> Jim Hartsook | |

Invited Guests:

Cullen McCarty – Smithville Digital

Other Attendees:

Stan Gamso, Counsel; Tom Heller – interested member of the public

III. Open Issues

a) Smithville Update – Cullen McCarty

Smithville has signed two contracts: one with TLS, and the other, with City Net. Cullen reported they appear to have good relationships established with Ivy Tech and IUPUC and presently have contracts outstanding with them awaiting approval. In addition they have proposals outstanding to Bartholomew County and the airport.

With respect to the engineering aspect of their work, all of the inter-duct has been installed. They have a 270 foot run between Poshard and Cunningham Drive where they have been having difficulty pulling fiber. He reported that there will be a need for an additional number of hand holes

Cullen questioned how to best proceed with the construction of the remaining conduit system that the City had discussed previously. Chairman Price advised that future construction work would have to be bid as will future management of the conduit and fiber system. He also suggested that it will be in the best interest of both Smithville

and the City to determine the potential number of clients, possible revenue, and the prospect for areas of expansion as that would be a guide to the areas within which to first commence expansion.

Cullen reported that they are commencing their fiber work in the downtown area first and then will move north toward the airport. He also advised that the last mile connections also look very good and everything seems to be progressing as Smithville had expected. Additionally, he reported that Smithville is quite comfortable with the interest that they have seen in utilization of the fiber. The demand is good, and he reports that they will remain on schedule for their 65-day installation working schedule that they had proposed to the City.

Oakel complimented Smithville. He reports he has been working with the Smithville staff, and he is very impressed with those people as individuals and the quality of their work. He reports that he believes the City has chosen an excellent partner for this project.

Cullen raised a question about a customer who would like to pre-pay its service. As a result, he asked the Committee whether they would like to receive a lump sum payment or continue with monthly payments. A general discussion ensued with respect to the methodology of payment and the pros and cons. The chairman directed that Oakel speak with the clerk treasurer, Brenda Sullivan, to determine how the City would like to be paid..

b) Wireless RFP Vertical Real Estate-Brent Engle/Oakel Hardy

Brett prepared a handout based upon his conversation with various city entities about city assets including, but not limited to, ownership of light poles, communication towers, buildings, utility water towers, city-owned siren towers, etc. There was a general presentation and discussion with respect to the city assets in Brent's work to date as they are related to identification of potential antenna and transmission sites. Brent commented with respect to city light poles and towers that it would be good if the City had GPS coordinates for those various sites. Oakel volunteered to look into the matter and report directly to Brent. With respect to section 5.7 of Brent's handout for city siren towers, Jim Hartsook suggested that it may be possible to obtain the latitude and longitude coordinates for the sirens from Ed Rider.

Under section 5.8, City-Owned Telecommunications Conduit, Brent commented that he has updated those sections of the RFP draft to reflect the recent contract with Smithville.

A general discussion ensued with respect to identification of potential assets owned by the City or the County that could be used as wireless transmitting sites. Brent commented that the more specific identification of prospective sites that could be made now prior to the release of the RFP, the better results and responses might be received

from prospective vendors. Chairman Price recommended the preparation of an overlay map to be prepared by Infocomm that could demonstrate potential gaps in coverage which would assist in identifying appropriate tower locations.

Brent wanted the Committee to know that Oakel has been very helpful in tracking down this data, and he complimented him for his help.

Mike Jamerson was unable to attend the meeting but had submitted a letter to the chairman dated October 16, 2007 outlining his questions and concerns and suggestions for input into the RFP process. The chairman directed that Mike's letter be included as part of the meeting minutes

There was a general discussion with respect to the release date of the RFP. It was generally agreed that the release of the RFP would be held until sometime in 2008.

c) Wireless RFP Stakeholder Engagement/Budget definition

The chairman believed that it was necessary that he, the Mayor, and Oakel get together with emergency services people of the city and attempt to obtain their respective needs and/or their participation in this wireless project.

There was then a question with respect to whether there were adequate funds in the budget for the wireless project. Oakel reported that the funds are budgeted but the actual funds would not be available until 2008.

Chairman Price suggested that we should look for opportunities for synergy among the City, the police department, fire department, and any other public service entity and/or agency that might wish to participate. He further remarked that the project would benefit from a consensus of all parties before release of the RFP. Oakel is to arrange a meeting between the City, the Mayor, and appropriate emergency services.

IV. Approval of Minutes from Prior Meeting

The minutes of the October 11, 2007 meeting were circulated for review and approval. There being no questions or comments, Georgia moved to approve the October minutes, and Mark Farr seconded. Upon voice vote, the minutes were approved unanimously.

V. New Business

Invoice for counsel

Counsel's invoice was submitted for review by the Committee. There being no questions, Mark Farr moved and Georgia seconded a motion for the approval of counsel's fees for the prior month. Upon voice vote, it was recommended unanimously that

counsel's fees be paid.

Preparation for governance proposal

Oakel had sent out an e-mail following the last meeting. There was general discussion whether and to what extent further exploration of the governance models should be undertaken. The result of general discussion was whether this would be a city employee, or a contract employee. Oakel suggested deferring this question to the January meeting. There was a discussion with respect to convening a meeting between the Mayor and certain City Council members to discuss Oakel's proposal, the consensus was that this was a good idea, but a meeting should not be held until sometime in January.

Further discussion on this topic yielded a consensus that the TAC should develop a subcommittee for the purpose of designing the job, identifying the roles, obligations and needs of the community. The Chairman then appointed a subcommittee consisting of Georgia Miller, Oakel, Jim Hartsook and Mike Jamerson with Mike to act as chairperson.

VI. Adjournment

There being no other business, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Stanley A. Gamso, Counsel